

Resolution No. 2024-06

WHEREAS, Section 372.13(5) of the 2024 Iowa Code provides that the “Council shall determine its own rules and maintain records of its proceedings. City records and documents, or accurate reproductions, shall be kept for at least five years, except that ordinances, resolutions, Council proceedings, and records and documents relating to real property transactions or bond issues shall be maintained permanently”; and

WHEREAS, the City Clerk reviews the records and documents of the City of Rowan for the possible destruction of unnecessary items; and

WHEREAS, the City Clerk having so reviewed the records and documents in light of the provisions of Section 372.13(5) of the 2024 Iowa Code recommended to the City Council that the records and documents set forth in the Iowa League of Cities 2024 Record Retention Manual be destroyed; and

WHEREAS, the City Council after consideration of such recommendation and review of the Iowa League of Cities 2024 Record Retention Manual desired to provide for the destruction of the records and documents set forth in the said Records Retention Manual.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROWAN, IOWA:

That the City Clerk is hereby authorized to cause to be destroyed by shredding documents of the City of Rowan, Iowa, that are set forth in the Iowa League of Cities 2024 Records Retention Manual.

Motion by _____ to adopt the foregoing Resolution.

2nd by _____.

On a call of the roll the vote was as follows: Ayes:_____ Nays:_____

PASSED and APPROVED THIS _____ day of _____, 2024.

Mayor

Attest:

City Clerk